

RESOLUTION NO 2400

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD
AUTHORIZING THE EXECUTION OF A CONTRACT WITH
EMC PLANNING GROUP, INC , TO PREPARE
A PLAN FOR SERVICES FOR THE LOCAL
AGENCY FORMATION COMMISSION
ON THE VISTA SOLEDAD
ANNEXATION

BE IT RESOLVED by the City Council of the City of Soledad that the Mayor and City Clerk be, and they are hereby authorized and directed for and in behalf of the City of Soledad, to execute with EMC PLANNING GROUP, INC., a Contract in the form of the document hereunto attached, marked "Exhibit A" and by reference made a part hereof.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 19th day of December, 1994, by the following vote.

AYES, and in favor thereof, Councilmembers. John Holguin, Fred Ledesma, Richard Ortiz, Mayor Pro Tem Fabian Barrera, Mayor Ben Jimenez, Jr

NAYES, Councilmembers: None

ABSENT, Councilmember. None

Ben Jimenez Jr.
MAYOR OF THE CITY OF SOLEDAD

ATTEST:

Bue
CITY CLERK OF THE CITY OF SOLEDAD



A Land Use Planning and Design Firm

December 12, 1994

Ms. Belinda Espinosa, City Manager
 Mr. Joel Moses, City Planning Director
 City of Soledad
 248 Main Street
 Soledad, California 93960

Re: Vista Soledad Plan for Services Proposal

Dear Belinda and Joel

Based on our discussion regarding the aforementioned project, I am pleased to submit this letter proposal to prepare the Vista Soledad Plan for Services. This proposal has been prepared to include a time estimate and a cost estimate. These are included in the following attachments A and B.

EMC Planning Group Inc. proposes to prepare the Vista Soledad Plan for Services using existing data provided by Sandis Humber Jones and Michal Moore, Land and Resource Economic Strategies. The Plan for Services will be prepared as a reference document addressing the fiscal impacts of the proposed project to the city and the county, and how public services and facilities will be provided, maintained, and operated throughout the life of the proposed project.

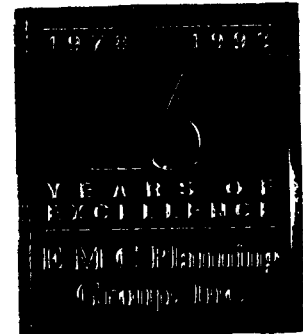
EMC planning Group Inc. proposes to prepare the Vista Soledad Plan for Services on a time-and-materials basis in accordance with the attached fee schedule, not to exceed the attached cost estimate without prior authorization. The attached cost estimate will supplement the existing contract between the City of Soledad and EMC Planning Group Inc. regarding the overall Vista Soledad project. Invoices will be submitted on a monthly basis and payment must be received within 30 days of your receipt of our invoice. Each of the contracting parties have the right to terminate this agreement at any time under the condition that written notice of termination is received by all contracting parties a minimum of 10 working days prior to the termination date.

EMC Planning Group Inc. has included a signature block at the bottom of the letter. Please sign this letter and return the original in order to authorize our firm to begin work on the preparation of the implementation plan. Please retain a copy of this letter for your files. Alternatively, our firm would be willing to execute the Consulting Services Agreement provided by the redevelopment agency in your request for proposals, if that is your desire.

If you have any questions regarding this letter, please contact myself or Eric T. Keller at your earliest convenience.

Sincerely,

Michael J. Groves



Ms. Belinda Espinosa
Mr Joel Moses
City of Soledad
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Agreement:

The signature block below represents that Belinda B Espinosa **(please print)** authorizes EMC planning Group Inc. to proceed on a time-and-materials basis, as described above.

Signature: *Bue* Date: *12/20/94*

cc. John Anderson, Woodman Development

Ms. Belinda Espinosa
 Mr. Joel Moses
 City of Soledad
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Time Estimate

The following time estimate has been prepared to reflect the time schedule contained in the redevelopment agency's request for proposals.

Task	Calendar Days
Data Collection and Review	2
Prepare Plan for Services	7
Resolution for Plan for Services	1
Review by City and Developer	1
Prepare and submit Final Plan for Services and Resolution	2
Adopt by Resolution the Plan for Services	1
TOTAL	20

Note: This time estimate is based on the assumption that it will begin upon contract execution and transmittal of all available information from the City of Soledad and the developer to the consultant.

This time estimate is based on the premise that a Plan for Services will be ready for review by the city and developer on December 4, 1994. Agency and developer comments will be returned to the consultant on December 5, 1994. A Final Plan for Services will be submitted to the city by no later than 12.00 (Noon) on December 6, 1994.

It's the intent of the City to review and adopt the Plan for Services at the City Council Public Hearing scheduled for December 9, 1994.

Ms. Belinda Espinosa
 Mr Joel Moses
 City of Soledad
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Cost Estimate

The following cost estimate is based on the scope of work and the amount of time required to prepare the Vista Soledad Plan for Services and have it ready for adoption on January 9, 1995

Staff Hours

Staff	Hours	Rate	Cost
Principal	4	\$125 00	\$500 00
Planning Manager	3	\$100 00	\$300 00
Planning Technician	37 ¹	\$50 00	\$1,800 00
Graphics	0	\$50 00	\$000 00
Editing	2	\$50 00	\$100 00
Production	2	\$50 00	\$100 00
Administrative	1	\$50 00	\$50 00
TOTAL	52	Varies	\$2,900

¹ Includes seven (7) hours of proposal coordination between the City of Soledad, LAFCo, and the developer; includes drafting Resolution of Adoption; and, includes Public Hearing.

Other Expenses

Expenses	Service	Rate	Cost
Copying	15 copies (15 page Ad Draft)	\$0.08	\$18.00
	30 page (1 reproducible)	\$0 04	\$1.20
Copying Miscellaneous	100 pages	\$0 04	\$4 00
Binding	15	\$0.50	\$7 50
Communications	Correspondence	--	\$25 00
Travel	1 meetings (100 miles RT)	\$0.27	\$27 00
Contingency	Unknown Miscellaneous		\$50 00
TOTAL			\$132.70

Total Cost

Staff/Expenses	Hours/Service	Rate	Cost
Staff Hours	52	Varies	\$2,900 00
Other Expenses	Varies	Varies	\$132.70
TOTAL COST			\$3,082.70

- January 6, 1995 Public Hearing Agenda goes out to City Council
- January 9, 1995 Public Hearing - Consultant will Attend
Adopt by resolution Plan for Services
Adopt by resolution Development Agreement.
- January 10, 1995 Submit signed resolutions and both documents to LAFCo for
inclusion in the LAFCo Application Package.

2nd or 4th week of February 1995

LAFCo agenda for project consideration to reorganize city boundaries to include Project Area 1 and Project Area 2 within the City of Soledad

MEMORANDUM

To: Ms. Belinda Espinosa, City Manager
 Mr. Joel Moses, City Planning Director
 Mr. John Anderson, Developer

From: Eric T. Keller, EMC Planning Group Inc.

Re: LAFCo Application

Date: December 16, 1994

The following is an optimistic schedule of events leading up to LAFCo approval of the proposed Vista Soledad Annexation

December 16, 1994	Submit Plan for Services Proposal
December 19, 1994	Receive authorization to proceed with Plan for Services.
December 20, 1994	Deliver 2 binded and 1 reproducible copy of the revised PCP (Conditions and Resolutions)
December 21, 1994	Put together a very rough draft of Plan for Services.
December 22, 1994	Eric on vacation through 1/2/95 All correspondence will be with Michael Groves until my return
December 22, 1994	Mail consultant the following <ul style="list-style-type: none"> • All Signed Resolutions • Draft Development Agreement • Legal Description of Project Site • Signed Consent to Inclusion of Property
December 24, 1994	Receive Soledad Package just in time for Christmas.
December 28, 1994	Submit LAFCo Application Package in three ring binder Package includes Application, EIR, and Technical Appendices (Include space for Plan for Services)
January 3, 1995	Put together Draft Plan for Services, Produce, and Make Copies. Send to the City and the Developer
January 4, 1995	City and Developer review of Plan for Services
January 5, 1995	City and Developer comments to the consultant. Incorporate comments
January 6, 1995	Incorporate comments, produce, copy, and deliver to Soledad by 12:00 (Noon)